

We ask that all families fill this form.
This does not obligate you to drive.

VOLUNTEER DRIVER'S FORM

Student's Name and Grade

Parents' Last Name

School Year

Section I – Legal Notices to Volunteer Drivers

TCCS greatly appreciates the willingness of parents to drive on school activities. This notice is being provided to make you fully aware that the school's liability insurance does not provide primary or direct insurance on your vehicle in the event of any type of accident. TCCS's insurance will only take effect after your personal auto insurance limits are exhausted. This is the only coverage that nearly all non-profit organizations provide. TCCS felt that you should be fully aware of volunteers' liabilities when transporting students on school activities.

Section II – Requirements for Volunteer Drivers

To protect yourself, TCCS students, and the school, TCCS requires that all volunteers and staff follow these procedures:

- (1) Carry high levels of liability and uninsured motorist insurance on your vehicle. (At least \$100,000, but better yet \$200,000 - \$300,000.)
- (2) Contact your insurance agent and confirm that your auto would be covered during such volunteer activities.
- (3) Only use your auto when it is in a 100% safe operating condition.
- (4) Require all riders, both driver and passengers in front and rear seats, to wear seat belts at all times, even on short, across-town trips.
- (5) Only drive when your driver's license and auto insurance are fully in force.
- (6) Do not drive if you have had either a DWI/DUI or had your license suspended within the past five years.
- (7) Do not drive if you have had over two moving violations or two speeding tickets in the past two years.

Dad Mom I certify that I will not be able to drive on any school activities. (Anyone checking this response need not read rest of this form.)

Dad Mom I certify that I possess a valid _____ (state) driver's license.
Please attach a photocopy of:
1. Current driver's license
2. Current auto insurance card

- I will contact my insurance agent to ascertain if there are any liability policy limits or exclusions regarding transporting other students or faculty members on a field trip that might affect my ability to meet the qualifications for a volunteer driver.
- I will maintain the minimum insurance coverages required by the school for volunteer vehicles for the vehicle(s) listed in Section I and only volunteer to drive when such insurance policies and coverages are in force.
- I understand that in case of any type of accident, injury, or vehicle damage the school's liability insurance policy does not provide primary or direct insurance on my vehicle. The school's insurance will take effect only after my personal auto insurance limits are exhausted. (Note: This is the only coverage that most non-profit organizations can provide because of the impossibility of their affording or even obtaining primary or direct coverage on the vehicles of volunteer drivers.)
- I will advise the school of any change in information provided on this form such as non-renewal of license, termination of license, excessive moving violations, and termination of insurance.
- I will enforce the rule that all students riding in my vehicle(s) must be seated and that both front and back seat passengers will be secured with individual working seatbelts. (No double belting of children is permitted on out-of-town trips.) As required by state law, I will have a child restraint seat for each small child. Seatbelts are to remain secure throughout the entire trip.
- I will only use my vehicle when it is in safe operating condition (brakes, tires, etc.).
- I agree to never use a convertible vehicle to transport TCCS students.
- I agree to not place a student under 100 pounds or five feet in the front seat of a vehicle equipped with passenger side airbags. Drivers are expected to follow any directions posted in the auto by the manufacturer.
- I agree to read and follow the Driver and Chaperone Instructions sheet for the field trip.

Section III – Declaration and Signature (Only sign if you're able to drive.)

I affirm that I agree to follow the above listed requirements and will carefully transport students under my care, including obeying all traffic laws.

Father's Signature _____

Date _____

Mother's Signature _____

Date _____